



Aging & Disability Resource Center Advisory Committee
Minutes of Meeting

Tuesday, September 8, 2015

Call to Order

The meeting was called to order by Ronk at 1:00 p.m.

Roll Call

Present: Earlene Ronk, Chair; Carolyn Niebler, Carol Battenberg, Russell Kutz, and Ellen Haines.

Also Present: Sharon Olson, Sue Torum, staff.

Certification of Compliance with Open Meetings Law

Torum certified compliance.

Approval of Agenda

The agenda was reviewed and approved in a motion made by Battenberg, seconded by Niebler and passed unanimously.

Approval of 8/4/2015 Minutes

A motion to approve the 8/4/2015 minutes was made by Niebler, seconded by Battenberg and passed unanimously.

Communications

Torum reported that she sent a personal invitation to Representative Mike Rohrkaste, Chair of the Alzheimer's & Dementia Legislative Task Force to hold a hearing in Jefferson County. He replied that there will be limited opportunities outside of Dane County, but thanked Jefferson County for the invitation.

Public Comment

None

Elect Committee Vice-Chair & Secretary

Niebler indicated a willingness to fill the secretary position. A motion to recommend and approve this appointment was made by Haines, seconded by Ronk and passed unanimously.

Kutz indicated a willingness to fill the vice-chair position. A motion to recommend and approve this appointment was made by Haines, seconded by Battenberg and passed unanimously.

Discuss ADRC Related 2015-2017 Budget Requirements

Torum shared information about the budget as it relates to ADRC's. A document dated 7/17/2015 was distributed by the Aging and Disability Professionals Association of Wisconsin (ADPAW) & Greater Wisconsin Agency on Aging Resources (GWAAR). The budget:

- Requires the Department of Health Services to evaluate the functional screen and options counseling functions for reliability and consistency among ADRC's and provide a report regarding these activities by 1/1/17.
- Requires the Department of Health Services to assess which responsibilities of ADRC governing boards are duplicative with current DHS procedures and to propose changes to the statutory requirements of these boards to remove duplication no later than 7/1/16.
- Requires DHS to study the integration of income maintenance consortia and ADRCs and present a report no later than 4/1/16 with recommendations regarding potential efficiencies that may be gained and whether such a merger would be appropriate.

Discuss New 2016 ADRC Contract Requirements

The 2016 contract contains significant changes. DHS is seeking feedback on the proposed changes which include:

- ✓ A consistent mission statement among ADRC's.
- ✓ To use DHS model policies where there is one.
- ✓ To adapt all signage to reflect the blue & white logo.
- ✓ To provide hearing loop technology at the reception and private meeting areas.
- ✓ Assess the community to see what hours users and potential users of ADRC services prefer.
- ✓ Obtain phone technology that tracks and reports hold times, dropped calls and repeat callers.
- ✓ Provide information, assistance and options counseling to caregivers beyond the care recipient.
- ✓ Develop a business plan.
- ✓ Provide activity reporting each month vs. quarterly.

Discuss 2014 Transportation Report

The report was handed out and reviewed.

Discuss 2015 Training Opportunities

1. Care Transitions Initiative: Safe Swallowing to Avoid Aspiration Pneumonia, 9/10/15
2. Dodge/Jefferson Regional Dementia Conference, 11/6/15
3. Powerful Tools for Caregivers, 9/18/15 -10/30/15
4. Stepping On 9/24/15-11/12/15
5. A Matter of Balance, 9/24/15-11/12/15
6. Supporting Individuals with Autism, 11/6/15

Discuss 2015-2018 State Aging Plan

Members thought the plan looked very good and were appreciative of the attention that the Elder Benefit Specialist program will receive. Everyone is concerned about the programs ability to meet the needs of the exploding 60+ population.

Discuss Status of 2016-2018 County Aging Unit Plan

The draft plan was incomplete and sent to GWAAR several weeks ago; feedback is expected shortly. Surveys were sent to people receiving meals, caregiver services, personal care and homemaker services. Very few came back without commenting on the food. There were no real suggestions to help develop the local priorities section of the plan. Once the draft comments come back, the plan will be finished and a public hearing will be scheduled. In accordance with statute, notification will begin at least two weeks prior to the hearing, with enough time being given to make changes prior to final approval.

Adjourn

A motion to adjourn was made by Battenberg, seconded by Haines and passed unanimously.

Respectfully submitted,

Susan Torum, Manager
Aging & Disability Resources Division